

**SUPPLEMENTARY INFORMATION FORM FOR ADMISSION TO ST JAMES'
CHURCH OF ENGLAND PRIMARY SCHOOL
ON COMPLETION PLEASE RETURN TO THE SCHOOL OFFICE**

11am Friday 9th January 2026

Completion instructions: Parents/Carers should fill in this form **only** if they are applying for a place under the church criteria. The completed form should be returned direct to the school. Failure to return this form will result in any application being considered under the "non-church" criteria.

You should ensure that you have a copy of the admission policy prior to completing the form and returning it to the School.

NB: Parents should only complete this form if they are applying for a place under the church criteria.

1. Pupil Information:

Surname of child:

Other Name(s):

Date of birth:

2. Parent/Guardian Information

Name of parent(s)/guardian(s):

Home address:

Post Code:

Daytime telephone:

Email address:

3. Church Commitment

Name of church which you attend:

If this is not a Church of England church please state the denomination to which your church belongs:

Do you attend church worship at least fortnightly? Yes No

Have you worshipped in this church for at least two years prior to application? Yes No

If you have worshipped for less than two years at your current church please supply the name and address of your previous church and minister below, in addition to your current minister overleaf.

4. Church Information

Name of Priest/Minister:

Address of Priest/Minister:

Email address:

Post Code:

Phone:

I confirm that the information given above is correct and that I have read the admission policy.

Signed:
(Parent/Guardian)

Date:

Please give this form to your Minister to sign, and then return it yourself to the school office by 11am, Friday 9th January 2026

5. For Minister's reference only:

Can you confirm that the applicant is a committed member of your church in the terms of our admission policy, i.e. that they have attended worship at least fortnightly for the last two years?

Yes/No

Are there any particular circumstances that the governors should take into account? e.g. if church attendance has been less than fortnightly because the applicant is looking after an elderly relative, or for some other valid reason, please give brief details below:

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Is your church a member of a local Churches Together Group, Churches Together in England or The Evangelical Alliance? Please specify:

Please supply Registration No:

NB: If a family is refused a place at the school and appeals against the governors' decision, this form may be used as evidence at the appeal.

Signed:
(Minister)

Date: