

St. James' Church of England Primary School

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St James' is a London Grid for Learning (LGFL) school; they provide us with our broadband and lots of other useful things that help to run our school. They also provide us with a range of educational resources on the internet and most of these are open and free for you to use both at school and at home. These include J2e and Busy Things as well as lots of other resources. Our school website (www.stjamesschoolbermondsey.com) has year group pages with useful learning resources and information too.

Please remember that in line with our e-Safety discussions in school and the Acceptable Use Agreement that students sign as part of their eSafety lessons, logons and passwords should not be shared. These are only for you to use and you should use the resources safely and responsibly. If you come across anything that worries you online, stop and ask a responsible adult for help.

Opposite you will see a guide on how to access school logons for LGFL, Mathletics and Microsoft 365 which includes Word, Powerpoint, Excel and Microsoft Teams, as well as some 'SMART' eSafety reminders.

There are lots of internet safety resources on the eSafety page of the school website (www.stjamesschoolbermondsey.com) for both students and their families.

Don't forget that if you have any worries or concerns you want to report to school, you can click on the Whisper button on the Esafety\Children page on the school website and send an email, either with your name or without. A responsible adult from school will listen to your worries and try to help.



There is a useful school app that keeps you up-to-date with news from the school. The app is a smaller version of the website and is able to push notifications for diary events and other school news. To download the app, look for School News by e4education, or go to the school website and click on Our School\How to Download for full instructions and links.

If you have any issues with any of the logons, please do not hesitate to get in touch with the school office.

Ruth Davies

IT Manager



Guide to Logons at St James' Church of England Primary School



There are loads of free resources from London Grid for Learning. Type 'LGFL My USO' into your browser. Resources include J2e and Busy Things.







The school subscribes to Mathletics containing lots of maths activities. Some of these will be set for homework. Activities count towards certificates and a global hall of fame. On a PC go to the Mathletics website (www.mathletics.co.uk); on Apple or android devices, download the Mathletics app.



NE: Always remember to type in your password fresh at each logon, even though it appears to remember it, it quite often comes up with an error message if you don't input it at the beginning of each logon session.

Each student has a logon to Microsoft 365 which includes Word, Excel, Powerpoint and Microsoft Teams. Your logon will be a combination of your LGFL My USO logon above, followed by @st-james.southwark.sch.uk. Your password will be the same as for LGFL My USO. However, if it is less than 8 characters, it will have had # marks added to the end to make it up to 8. For example: "Florse2" would become 'Florse2##'



Note the logon is different from the LGFL one so type it carefully. Microsoft 365 can be accessed via a PC browser or the individual apps for Teams, Word, Excel etc. can be downloaded & logged onto on Apple or Android devices.



Kodable – an online coding program we subscribe to with different modules to learn coding. Each class has a class code, where the student's name appears in a list needs to be matched with their picture password. These logons will be sent out to you at a later date.



Visit our eSafety page on the school website (<u>www.stjamesschoolbermondsey.com</u>) for lots of games, quizzes, resources and information to keep you and your family safe when using the internet. Don't forget that if you have any worries or concerns you want to report to school, you can clock on the Whisper button on the eSafety-Children page of our website (look for the blue 'Report an Issue' button like the one shown on the right here). You can send an email, either with your name or without, and a responsible adult from school will listen to your worries and try to help.



Be Smart: Rules for Safer Internet Use

S is for SAFE:

remember not to give personal information away online.
Only use nicknames as usernames, never your full name.

M is for MEET:

remember never to meet up with people that you meet online. They are strangers.

A is for ACCEPTING:

be careful when accepting files from strangers; they may contain viruses or things that may mak us feel uncomfortable or worried

R is for RELIABLE:

remember not everything that you read online is reliable or trustworthy. You should always check different websites to make sure that what you are reading is correct.

T is for TELL:

remember to always tell a trusted adult if anything worries or upsets you online.

